

**Town of Garner
Town Council Meeting Minutes
June 5, 2017**

The Council will meet in regular session at 7:00 p.m. in the Garner Police Department Training Room located at 912 7th Avenue.

CALL MEETING TO ORDER/ROLL CALL:

Present: Mayor Ronnie Williams, Mayor Pro Tem Kathy Behringer, Council Member Buck Kennedy, Council Member Ken Marshburn, and Council Member Gra Singleton. Council Member Jackie Johns was absent.

Staff Present: Rodney Dickerson -Town Manager, John Hodges-Asst. Town Manager-Development Services, Matt Roylance-Asst. Town Manager-Operations, Rick Mercier-Communications Manager, Jeff Triezenberg-Planning Director, David Bamford-Senior Planner, Michael Gammon-Budget & Special Projects Manager, Pam Wortham-Finance Director, BD Sechler-HR Director, William E. Anderson-Town Attorney, and Stella Gibson-Town Clerk.

PLEDGE OF ALLEGIANCE: Council Member Buck Kennedy

INVOCATION: Council Member Buck Kennedy

PETITIONS AND COMMENTS

Octavia Raney, Yolanda Smith and Carrie Maguire expressed concern regarding what the residents of Forest Hills Apartments perceive as the Town's lack of involvement in the housing situation at their apartment complex. They felt the Town was not living up to its obligations and found the Manager's comments disrespectful.

Council Member Marshburn responded that he took exception to their comments regarding the Manager as he has served the Town well and his comments were intended to indicate the Town has limits on what it can do. The Manager has worked closely with County Commissioners and other agencies to provide what assistance the Town could.

Mr. Dickerson responded the Town knew the apartment complex was going to market rents, but was unaware the residents would be required to move.

ADOPTION OF AGENDA

Motion: Marshburn
Second: Kennedy
Vote: Unanimous

PRESENTATIONS

Presentation of Civilian Commendation Award to BD Sechler, Human Resources Director
Presenter: Brandon Zuidema, Police Chief

Chief Zuidema presented Mr. Sechler with a Civilian Commendation for his efforts in supporting a variety of Police Department initiatives and for his on-going support of staff.

CONSENT

Mr. Dickerson asked to remove the Ordinance Amending FY 2017/2018 Operating Budget item from the Consent Agenda for discussion.

Council Meeting Minutes

Presenter: Stella Gibson, Town Clerk

Adopt Council Meeting Minutes from the April 25, 2017 Work Session and the May 16, 2017 Regular and Closed Session Minutes.

Action: Adopt Minutes

Ordinance Amending the Town Hall Capital Project Budget

Presenter: Pam Wortham, Finance Director

Request to move \$46,000 from Fund 54 Timber Drive Capital Project to Fund 45 Town Hall Capital Project, and increase the total roadway project to \$366,000. This budget amendment provides the additional expenditures for CLH for roadway design costs that were missed in the original ordinance establishing the budget for Town Hall.

Action: Adopt Ordinance (2017) 3858

Resolution Authorizing Wake County to Collect Property Taxes

Presenter: Pam Wortham, Finance Director

This Resolution gives the Wake County Revenue Administrator authorization to levy and collect real and personal property taxes on behalf of the Town of Garner.

Action: Adopt Resolution No. (2017) 2322

Resolution to Declare Property as Surplus

Presenter: Pam Wortham, Finance Director

This resolution authorizes surplus and demolition of dwellings located at 211 Purvis Street, 301 Parker Street, and two mobile homes at 8101 Hebron Church Road.

Action: Adopt Resolution (2017) 2323

Stop Sign Placement

Presenter: Tony Chalk, Town Engineer

The Engineering Department is recommending approval to erect 1 stop sign as traffic control measure within the McCuller's Crossing development.

Action: Authorize Stop Sign Placement

Change of Position Title

Presenter: BD Sechler, Human Resources Director and Jeff Triezenberg, Planning Director

Request to amend the Assistant Planning Director position title to Planning Services Manager. This title change will be more consistent with planning departments in peer communities. Salary grade and range remain unchanged.

Action: Authorize Change of Position Title

Agency Funding Approved in the FY 2016/2017 Budget

Presenter: Michael Gammon, Budget and Special Projects Manager

Following the adoption of the budget, agreements were prepared and forwarded to each of the agencies receiving appropriations this year. Once signed, returned, and approved the Town will make the payments to the organizations in accordance with the schedule set out in the agreement. The Garner Educational Foundation has returned a fully executed agreement.

Action: Authorize Execution of Agreement

Resolution Authorizing the "Piggybacking" on a Purchase Agreement

Presenter: Chris Hagwood, Police Captain

This Resolution authorizes the Town to "piggyback" on a bid for mobile and portable radios by Wake County awarded on December 28, 2016 in accordance with provisions of North Carolina General Statutes. Funding for the purchase of the portable radios was approved in the FY 2016-2017 budget. Funding for the mobile radios is included in the FY 2017 - 2018 budget.

Action: Adopt Resolution No. (2017) 2324

Water Line Easement – Timber Drive

Presenter: William E. Anderson, Town Attorney

Council previously authorized the purchase of a remnant property along Timber Drive East from NC DOT to facilitate the installation of a water line to serve a private development on the south side of Timber Drive East. The property has been acquired and an easement for the water line has been prepared for execution. A consideration of \$5,000 will be paid to the Town to offset the purchase of the property.

Action: Authorize Execution of Easement

Motion: Kennedy
Second: Behringer
Vote: Unanimous

Ordinance Amending FY 2017/2018 Operating Budget

Presenter: Pam Wortham, Finance Director

Mr. Dickerson explained the request to move \$50,677 from Town fuel budgets for one-time purchases was amended to include purchase of air fiber antennas, 2 GIS compatible computers, network analysisist extension, tire/wheel balancer, traffic data collector, engineering tablet, forecasting software, boathouse kayaks, ballfield paint machine, and sod at Centennial and South Garner Park soccer fields.

Action: Adopt Ordinance (2017) 3857

Motion: Kennedy
Second: Marshburn
Vote: Unanimous

PUBLIC HEARINGS

General Use Rezoning Z-17-02, Loop Road

Presenter: David Bamford, Senior Planner

Mayor Williams opened the public hearing and asked David Bamford to provide the staff report.

Town sponsored request to rezone approximately .48 acres from Residential 20 (R20) general use to Service Business conditional use. The property is located at 412 Loop Road.

Hearing no further comments, Mayor Williams closed the public hearing.

Action: Close Public Hearing; Refer to Planning Commission

Motion: Marshburn
Second: Behringer
Vote: Unanimous

FY 2017-18 Economic Development Budget Hearing

Presenter: John Hodges, Asst. Town Manager-Development Services

Mayor Williams opened the public hearing and asked John Hodges to provide the staff report.

Mr. Hodges explained the purpose of the public hearing was to comply with the requirements of North Carolina General Statute 158-7.1 which requires a public hearing for all economic development expenditures.

Hearing no further comments, Mayor Williams closed the public hearing.

Action: Receive Public Comment

FY 2017-18 Recommended Budget Hearing

Presenter: Michael Gammon, Budget & Special Projects Manager

Mayor Williams opened the public hearing and asked Michael Gammon, John Hodges, and Matt Roylance to provide the staff report.

Town Council and the general public were provided a second opportunity for discussion and input related to the FY 2017-18 recommended budget. Staff presented a decrease of \$39,034 in the proposed budget which makes the total recommended budget \$33,195,328.

Mr. Dickerson stated further discussion regarding the development services software will be discussed during the June Work Session.

Hearing no further comments, Mayor Williams closed the public hearing.

Action: Receive Public Comment

NEW/OLD BUSINESS

Wake County Inspections Interlocal Agreements

Presenter: John Hodges, Asst. Town Manager-Development Services and Tony Beasley, Inspections Director

Mr. Hodges stated Wake County proposed a consolidated building permitting, plan review and inspections process for Wake County Government and Wake Technical Community College construction and renovation projects. Wake County also proposes a ten year extension to the existing agreement covering Wake County Public Schools, which expires February 28, 2018 and is presented as "First Amendment."

Action: Authorize Execution of Agreements

Motion: Marshburn
Second: Behringer
Vote: Unanimous

COMMITTEE REPORTS

MANAGER REPORTS

- garner info

- Town Hall Updates - The project is on schedule for completion in early July. Furniture delivery should start on Wednesday. The Contractor has requested the number of visitors be kept to a minimum to allow work to continue on schedule.

ATTORNEY REPORTS

Mr. Anderson provided an update on the 1100 Benson Road issue. A motion was filed to amend the complaint alleging recurrence of offense which will increase the amount of daily penalties.

COUNCIL REPORTS

Marshburn

- Asked for an update from the Town Lobbyist, Sam Bridges. Mr. Dickerson responded Mr. Bridges is expected to attend the June Work Session.
- Requested Council receive a refresher course on the use of the tablets. Mr. Roylance responded the tablets are expected to be upgraded to Office 365 shortly and the training and upgrade could be accomplished at the same time.
- Asked if Aversboro Road to Timber Drive was scheduled to be resurfaced soon. Staff will research when this road was last paved.
- Thanked Mr. Dickerson and the Public works Department for trimming along the sidewalk on Highway 50.

Behringer

- Stated she is making progress after her accident and is feeling well.

Singleton

- Thanked Mr. Mercier for providing information regarding the N&O community newspapers.
- Expressed concern regarding changing zoning from residential use to industrial use on Loop Road. Mr. Anderson responded this property was valued by Wake County at \$40,000/acre which is what North Garner residential rates are.
- Confirmed the July 6 Council Meeting.

Kennedy

- Asked for an update on when the roadwork/sidewalk will commence on Thompson Road. Mr. Hodges responded staff will research the start date, however, the Town made a commitment not to start the work during end of year testing.
- Reported a Public Works Committee meeting was scheduled for Thursday, June 8th at 8:30 a.m. to discuss rolled type curb and gutter.

ADJOURNMENT: 8:19 p.m.

Motion: Behringer
 Second: Marshburn
 Vote: Unanimous